

SLDS GOVERNING BOARD

**Orientation Meeting
Department of Information Technology Services
1st Floor Board Room
3771 Eastwood Drive
Jackson, MS**

**MINUTES
June 25, 2013**

In Attendance:

Mr. Jay C. Moon, Chair, President and CEO, Mississippi Manufacturers Association
Mr. Richard Berry, Executive Director, Mississippi Department of Human Services
Dr. Hank Bounds, Commissioner of Higher Education
Dr. Glenn F. Boyce, President of Holmes Community College
Mr. Brent Christenson, Executive Director, Mississippi Development Authority
Dr. Eric Clark, Executive Director, Mississippi Community College Board
Mr. Christopher B. Epps, Commissioner, Mississippi Department of Corrections
Dr. Mary Carrier, State Health Officer, Mississippi State Department of Health
Mr. Mark Henry, Executive Director, Mississippi Department of Employment Security
Dr. Lynn J. House, Interim State Superintendent, Mississippi Department of Education
Mr. H.S. "Butch" McMillan, Executive Director, Mississippi Department of Rehabilitation Services
Dr. Laurie Smith, Executive Director, State Early Childhood Advisory Council

A list of others present who signed the attendance roster is on file.

Call to Order: Chair Moon called the meeting to order at 10:06 a.m.

Chair Moon called for a round of introductions for members and guests.

Chair Moon welcomed everyone and made introductory remarks related to the SLDS legislation in Mississippi.

Chair Moon shared a PowerPoint presentation that highlighted the history of the SLDS system in Mississippi and emphasized positive outcomes that can be achieved by using the system with regards to access to information and allocation of resources. Board members discussed how the SLDS (also referred to as LifeTracks) has been of value to their particular agencies.

Chair Moon leads discussion of the creation of governing board bylaws. Mr. Moon asks that all members provide input on bylaws by Friday, June 28, 2013.

An overview of the online portal of the SLDS system (www.lifetracks.ms.gov), LifeTracks, is provided to the board by Ms. Nancy Cain, Software Architect at the National Strategic Planning and Analysis Research Center at Mississippi State University.

Chair Moon leads discussion on the addition of items to the governing board agenda. Mr. Moon asks that all members provide input by Friday, June 28, 2013.

An overview of the workflow for requests for information is presented to the board by Mr. Troy DeRego, User Experience Designer at the National Strategic Planning and Analysis Research Center at Mississippi State University.

Chair Moon discusses committee assignments and reminds board members that committees' responsibilities can be articulated in the bylaws. Mr. Moon asks that all members provide input by Friday, June 28, 2013.

Chair Moon opens the floor for public comments. Hearing none, Mr. Moon reminds members of next meeting date. The date for the next Regular Board meeting is Monday, July 8, 2013 at 10:00 a.m.

Adjournment: The meeting adjourned by Chair Moon at 12:01 p.m.